

2016-2017 FEE POLICIES and SCHEDULE

Registration fee and deposit are due March 1st, 2016.

\$300 for new families

\$95 for returning families (\$150 after March 1st)

\$110 for returning families with more than one child

Tuition Payment options:

- 1 payment – due June 1st, 2016
- 3 payments – due June 1st, September 1st and December 1st, 2016
- Monthly payments – due the 1st of each month from June 1st, 2016 to February 1st, 2017

Annual Activity Fee – included in tuition

Before- and After-care Fees:

Flat monthly rates apply for before- and after-care fees – see schedule on next page for details. *Tuition and child-care fees are to be paid on the same schedule using separate cheques made out to Kingsley Primary School.*

Sibling Discounts:

- 10% discount on tuition only for full-time enrollment of the second child within the same family.
- 15% discount on tuition only for full-time enrollment of the third child within the same family.

Tuition Schedule

Program	Hours	(A) Registration Fee	(B) Deposit (Due March 1 st , 2016)	Yearly Total	1 Tuition payment (3% discount applies after deposit is paid and when paid on or before June 1, 2016)	3 Tuition Payments (Due June 1, Sept. 1, Dec. 1)	Monthly Tuition Payments (\$20 monthly admin. fee applies. Due the 1 st of each month from June 1/16 to Feb 1/16)
Half-day Kindergarten option	8:45 am to 12:00 pm	\$300 for new students \$95 for returning students (after March 1 st , the fee is \$150)	\$616	\$6,161	\$5,384	\$1,850	\$637
Full-day Kindergarten to Grade 5	8:45 am to 3:30 pm	\$110 for returning families with more than one student	\$1,070	\$10,708	\$9,349	\$3,212	\$1,090

Before- and After-care Fees (effective September 1st, 2016):

	One child	Two children within the same family
Before-care only (flat monthly rate, anytime between 8:00 – 8:30 a.m.)	\$120/month	\$180/month
After-care only (flat monthly rate, anytime between 3:30 – 5:30 p.m.)	\$330/month	\$520/month
Before- and After-care (flat monthly rate, anytime between 8:00 – 8:30 a.m. <u>and</u> 3:30 – 5:30 p.m.)	\$450/month	\$700/month

***Ad-hoc child-care:** Before-care is available at \$8 per day (between 8:00 – 8:30 a.m.) and After-care at \$15 per hr (between 3:30 – 5:30 p.m.) and will be billed at the end of each month.

N.B.: Please include appropriate child care amount with your deposit. Tuition and child-care fees are to be paid on the same schedule using separate cheques made out to Kingsley Primary School.

Uniforms – All students are required to wear a blue Kingsley uniform shirt supplied by In School Wear www.inschoolwear.com and beige or khaki pants, jumpers, skirts, skorts or shorts from any supplier. Gently used uniforms are available outside the music room for \$5 per piece.

Fundraisers – Throughout the year we hold numerous student and family fundraisers. Some past examples have included: Autism Awareness, a Halloween Party, a Fun Fair and a gala dinner-dance for parents.

Music Lessons at Kingsley – Private piano, guitar, ukulele, harmonica and voice lessons are available. Call the school for more information.

2016/2017 Fee Form

Child's Name (one per form) _____

A. Registration Fee – Due March 21st, 2016 – Non-refundable

- \$300 for new students
- \$95 for returning students (after March 1st, the fee is \$150)
- \$110 for returning families with more than one student

B. Deposit – Due March 1st, 2016 – Non-refundable

- JK/SK payment (**Half-day**) - \$616.00. This payment equates to the last month's tuition.
- JK to Grade 5 payment (**Full-day**) - \$1,070. This payment equates to the last month's tuition.

C. Tuition Fees – Due by June 1st, 2016

Tuition fees are payable by post-dated cheque. **All cheques must be received by June 1st, 2016.**

In addition to the registration fee and deposit, please choose one of the following tuition fee payment options from the Fee Schedule:

1 Tuition Payment

- One payment dated June 1, 2016 \$ _____ chq # _____

3 Tuition Payments

- First of three payments dated June 1, 2016 \$ _____ chq # _____
- Second of three payments dated Sept.1, 2016 \$ _____ chq # _____
- Third of three payments dated Dec. 1, 2016 \$ _____ chq # _____

Monthly Tuition Payments

- Monthly cheque dated June 1/16 \$ _____ chq # _____
- Monthly cheque dated July 1/16 \$ _____ chq # _____
- Monthly cheque dated Aug. 1/16 \$ _____ chq # _____
- Monthly cheque dated Sept.1/16 \$ _____ chq # _____
- Monthly cheque dated Oct. 1/16 \$ _____ chq # _____
- Monthly cheque dated Nov. 1/16 \$ _____ chq # _____
- Monthly cheque dated Dec. 1/16 \$ _____ chq # _____
- Monthly cheque dated Jan. 1/17 \$ _____ chq # _____
- Monthly cheque dated Feb. 1/17 \$ _____ chq # _____

N.B.: March 2016 tuition is covered by the deposit.

Initial

D. Before-and After-care Fees

Before-care only:

- ____ One child at \$120/month
- ____ Two siblings at \$180/month

After-care only:

- ____ One child at \$330/month
- ____ Two siblings at \$520/month

Before- and After-care:

- ____ One child at \$450/month
- ____ Two siblings at \$700/month

Please note: For accounting purposes, we ask that child-care fees be paid on the same schedule as tuition fees. (e.g. 1 payment, 3 payments or monthly payments) using separate cheques. ***Please make sure to include before- and after-care fees with your deposit***

E. Activity Fee – Due Sept. 1, 2016

Most trips are booked in advance. A list of trips and activities will be posted on the Google calendar as they are booked. Extra fees for instruments and music books may be applied. A one-time activity fee of \$300 per student is included with tuition.



belong discover thrive

ADMISSIONS POLICY

For any new student being enrolled at Kingsley, the family is to have toured with the Principal to ensure that they are in alignment with the Kingsley Philosophy.

If a student is starting after the academic school year has commenced, the applicant is required to spend a minimum of a half day in the appropriate classroom to ensure that this is a good fit for the family and for Kingsley. Should the student be enrolling from another school, copies of the report card from the previous school need to be given to Kingsley at the time of the student's visit.

Kingsley Primary School will require that an information form be filled out by the student's previous school. A copy of this will be provided to the parents. It is to be given to the student's previous teacher or principal and then faxed or mailed directly to Kingsley Primary School from the previous school.

For all students registering, parents are required to read and sign the Parent/Student Handbook and all other supporting documents provided by Kingsley Primary School.

Refund Policy: The registration fee and deposit payable by March 1st, 2016 are non-refundable. Any parent intending to withdraw a student from Kingsley must provide two months' advance notice in writing. Should a student withdraw prior to August 30th, 2016 a 50% tuition refund will be given, and prior to September 30th, 2016 a 20% refund will be given. Note that no refund will be given to any student who withdraws after September 30th of any school year. In the event that a student is asked to leave the school due to unacceptable behavior, no refund will be given. The undersigned will be responsible for payment of the annual tuition fees in full, as space is reserved for the entire year once a student has been registered.

Returned cheques and late fees: A \$50 fee applies to NSF cheques. This will be strictly enforced. Interest will be charged at the rate of 1.5% per month (18% per annum) on all items remaining unpaid 30 days past due.

My signature below signifies that I have read and understand all aspects of this agreement and do recognize my legal responsibilities in regard to this contract.

Signed this _____ day of _____, 2016

Signature of Parent / Guardian

Print Name

Date

Signature of
Kingsley Primary School

Print Name

Date