

2021-2022 TUITION FEES AND DISBURSEMENTS

Please read the entire agreement, fill out, initial each page, sign and date the final page, and submit the entire fee schedule with payment. Thank you.

Tuition Information:

Registration fee, retainer fee, and school development fees are due first.

Registration fee (non-refundable):

- \$300/per child (\$450 if registering siblings)

Retainer Fee (non-refundable):

- \$1,187 equal to last month's tuition (full day Kindergarten and Gr.1-5)
- \$680 equal to last month's tuition (half-day kindergarten only)

School Development Fee (non-refundable)

- \$500/family

Three Tuition Payment Options: *(All amounts below are tuition after retainer fees are paid)*

- 1 payment – due no later than April 1st, 2021
 - Half-day Kindergarten \$6,123
 - Full-day Kindergarten and Gr. 1-5 \$10,686
- 3 payments – Post-dated cheques are due June 1st, Sept. 1st and Dec. 1st, 2021
 - Half-day Kindergarten \$2,044/each
 - Full-day Kindergarten and Gr. 1-5 \$3,562/each
- 9 Monthly payments–Post-dated cheques due the 1st of each month from June 1st, 2021 to Feb. 1st, 2022
 - Half-day Kindergarten \$701/month (incl. \$20/monthly admin fee)
 - Full-day Kindergarten and Gr. 1-5 \$1,208/month (incl. \$20/monthly admin fee)

Annual Activity Fee – Fee for trips and excursions are included in tuition.

Before- and After-care Fees: Flat monthly rates apply to before- and after-care – see schedule on following pages for details. **Tuition and child-care fees are to be paid on the same schedule using separate cheques made out to Kingsley Primary School. NOTE: A late fee of \$1/min will be charged for all pick-ups after 5:30 pm**

Sibling Discounts:

- 10% discount on tuition only for full-time enrollment of the second child within the same family.
- 15% discount on tuition only for full-time enrollment of the third child within the same family.

Please complete, sign, and return to the school with payment. Thank You.

Incomplete packages will not be accepted.



Checklist – Do I have everything?

2021-2022 TUITION FEES AND DISBURSEMENTS

Child's Name and grade entering (one per form) _____

A. *Registration Fee – Due April 1st, 2021 – Non-refundable*

- \$300/student \$450 for siblings

B. *Retainer – Due April 1st, 2021 – Non-refundable*

- \$1,187 equal to last month's tuition (full day Kindergarten and Gr.1-5)
 \$680 equal to last month's tuition (half-day kindergarten only)

C. *School Development Fee- Due April 1st, 2021 -Non-refundable*

- \$500/family

D. *Tuition Fees – Due by April 1st, 2021*

Tuition fees are payable by post-dated cheque. All cheques must be received by April 1st, 2021

In addition to the registration fee and retainer, please choose one of the following tuition fee payment options:

Payment Method: Cheques OR E-transfers *both Due on the 1st of the month*

1 Tuition Payment

- One payment no later than April 1st, 2021 \$ _____ chq # _____

3 Tuition Payments

- First of three payments dated June 1, 2021 \$ _____ chq # _____
 Second of three payments dated Sept.1, 2021 _____
 Third of three payments dated Dec. 1, 2021 \$ _____ chq # _____

Monthly Tuition Payments (incl. \$20 monthly finance charge)

- Monthly cheque dated June 1/21 \$ _____ chq # _____
 Monthly cheque dated July 1/21 \$ _____ chq # _____
 Monthly cheque dated Aug. 1/21 \$ _____ chq # _____
 Monthly cheque dated Sept.1/21 \$ _____ chq # _____
 Monthly cheque dated Oct. 1/21 \$ _____ chq # _____
 Monthly cheque dated Nov. 1/21 \$ _____ chq # _____
 Monthly cheque dated Dec. 1/21 \$ _____ chq # _____
 Monthly cheque dated Jan. 1/22 \$ _____ chq # _____
 Monthly cheque dated Feb. 1/22 \$ _____ chq # _____

N.B.: March 2022 tuition is covered by the Retainer payment

E. Before- and After-care Flat Fees (effective September 1st, 2017)

Before-care only (8:00 am -8:30 am):

- One child at \$120/month
- Two siblings at \$180/month

After-care only (3:30 pm – 5:30 pm):

- One child at \$330/month
- Two siblings at \$520/month

Before- and After-care (8:00 am- 8:30 am AND 3:30 pm -5:30 pm) :

- One child at \$450/month
- Two siblings at \$700/month

Please note: For accounting purposes, we ask that child-care fees be paid on the same schedule as tuition fees. (e.g. 1 payment, 3 payments or monthly payments) using separate cheques. **Please make sure to include before- and after-care fees with your retainer and registration payments.**

Ad-hoc child-care: Before-care is available at \$8 per child per day (between 8:00 – 8:30 a.m.) and After-care at \$15 per child **per hour** (between 3:30 – 5:30 p.m.) and will be billed at the end of each month. Ad-hoc child-care will be billed in half hour increments. **NOTE: A late fee of \$1/min will be charged for all pick-ups after 5:30 pm**

F. Sibling Discount

- First child registered on a full-time basis will pay full tuition. Second child within the same family, registered on a full-time basis will receive a 10% discount on tuition only.
- Third child within the same family, registered on a full-time basis receives a 15% discount on tuition only.

G. Activity Fees Included in tuition

The activity fee covers most school trips and excursions. Most trips are booked in advance. A list of trips and activities will be posted on the Google calendar as they are booked. Extra fees for instruments and music books may be applied.

Other Information:

- Uniforms – All students are required to wear a blue Kingsley uniform shirt supplied by A.L. Togs www.altogs.com and navy or grey pants, jumpers, skirts, skorts or shorts from any supplier. Gently used uniforms are sometimes available for \$5 per piece.
- Bursary Information: For any bursary information please contact the principal directly.



ADMISSIONS POLICY

For any new student being enrolled at Kingsley, the family is to have toured with the Principal to ensure that they are in alignment with the Kingsley Philosophy.

Applicants are required to spend a minimum of one day in the appropriate classroom to ensure that this is a good fit for the family and for Kingsley. Should the student be enrolling from another school, copies of the report card and other pertinent documentation from the previous school need to be given to Kingsley at the time of the student's visit.

Kingsley Primary School will require that an information form be filled out by the student's previous school. A copy of this will be provided to the parents. It is to be given to the student's previous teacher or principal and then faxed or mailed directly to Kingsley Primary School from the previous school.

For all students registering, parents are required to read and sign the Safe Schools Policy document and all other supporting documents provided by Kingsley Primary School upon registration

Returned cheques and late fees: A \$50 fee applies to NSF cheques. This will be strictly enforced. Interest will be charged at the rate of 1.5% per month (18% per annum) on all items remaining unpaid 30 days past due.

Past Due Accounts: If accounts in arrears are not brought up-to-date within 30 days the student will not be permitted back to school or attend classes until the account is rectified, or a specific arrangement has been made with the Financial Officer. My signature below signifies that I have read and understand all aspects of this agreement and do recognize my legal responsibilities regarding this contract.

Date: _____

Print name/Parent or Guardian

Signature

Print name/Parent or Guardian

Signature

H. Final Check

- I have read and signed the admissions policy page and all supporting documents.

Please be sure to make a copy of this agreement for your own records.

Initial